



IN REPLY
REFER TO: DNSC-C1

DEFENSE LOGISTICS AGENCY
DEFENSE NATIONAL STOCKPILE CENTER
8725 JOHN J. KINGMAN ROAD, SUITE 3229
FT. BELVOIR, VIRGINIA 22060-6223

July 17, 2003

AMENDMENT NO. 004
TO BASIC ORDERING AGREEMENT FOR
LEAD

UNDER DLA-LEAD-005

The above referenced Basic Ordering Agreement for the sale of lead is hereby amended to provide for submission of quotations by facsimile and online methods as follows:

1. Section **C.1 Submission of Quotes (JUN 99)** is hereby deleted in its entirety and replaced by the following:

C.1 Submission of Quotes (JUL 03)

- a. The Government will post any material being offered for sale on its web site, <https://www.dnsc.dla.mil>, on Thursdays by 12:00 noon, local time, Ft. Belvoir, VA.
- b. All pre-qualified Quoters are invited to quote.
- c. Facsimile quotes and modifications shall be submitted in accordance with Section **C.5 Facsimile Submissions (JUN 99)**. Online quotes and modifications shall be submitted in accordance with Section **C.12 Online Submissions (JUL 03)**.
- d. Quoters submitting quotes by facsimile shall submit quotes on Section **I.1 Quote/Award Form**. Quotes shall be faxed to: (703) 767-5541, ATTENTION: LEAD CONTRACT SPECIALIST.
- e. For facsimile submissions, Section **I.1 Quote/Award Form** shall include the date of the Request for Quote and shall contain the following additional information:
 - (1) item number;
 - (2) commodity;
 - (3) location, grade and brand;
 - (4) quantity;

- (5) the unit price (per pound);
 - (6) total price;
 - (7) company name;
 - (8) title and signature of authorized Contractor's representative; and
 - (9) initials signifying compliance with I.3 and I.4.
- f. Quoters seeking to alter the provisions of the BOA or other terms previously agreed upon shall be considered nonresponsive and ineligible for award.
 - g. Online quotes and modifications shall be submitted in accordance with the procedures provided in Section **C.12 Online Submissions (JUL 03)**.
 - h. Quotes must be received by 1:00 p.m., local time, Ft. Belvoir, VA, the Wednesday following the Offering and shall remain valid for two business days after the time set for receipt of quotes.
 - i. If a quote is accepted by the Government within two business days after the time set for receipt of Quotes, the Quoter agrees to purchase any or all material quoted on at the price quoted and to take delivery within the removal period specified in the executed Section **I.1 Quote/Award Form**.
2. Section **C.2 Web Site Information (JAN 02)**, paragraphs b. and c. The names listed in these paragraphs are deleted in their entirety and replaced with the following:

James Greczek	(703) 767-0331
Jennifer Iribarren	(703) 767-5487
DNSC Contracting	(703) 767-6500

3. Section **C.4 Late Submissions, and Modifications of Quotes (JUN 99)**, paragraph c. Delete this paragraph in its entirety and replace with the following:
- c. The only acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of the facsimile machine, the time/date stamp on the online submission, or oral testimony or statement of Government personnel.
4. Add the following clause to the Basic Ordering Agreement as Section **C.12 Online Submissions (JUL 03)**:

C.12 Online Submissions (JUL 03)

- a. Quotes submitted electronically constitute an electronic signature certifying that the official submitting the quote has the authority to bind the company.
- b. In order to register to submit online quotes, quoters must pre-qualify in accordance with Section B and receive an executed copy of the Agreement. In addition, quoters must register on the DNSC web site at <https://www.dnsc.dla.mil>. Detailed instructions for registration are provided on the web site.
 - (1) To register, quoters must access the DNSC web site and click the "Register" button.
 - (2) Quoters will be prompted to complete online the certification clauses identified in Section I.
 - (3) Each authorized Quoter must create a login and password unique to that Quoter.
 - (4) After completion of all requested information, the Quoter shall submit the registration for review.
 - (5) After review, DNSC will activate the login and password, allowing the authorized Quoter to submit quotes online on behalf of a company with an executed Agreement.
 - (6) Quoters will be notified via e-mail that their accounts have been activated.
 - (7) After a Quoter's account has been activated, pre-qualified Quoters may proceed to the "Login" screen and submit quotations online under the Basic Ordering Agreement.
- c. After accessing the "Login" screen, detailed instructions for submitting a quote online are available on the DNSC web site by clicking on the "Help" button. For further information, quoters may contact the following:

James Greczek	(703) 767-0331
Jennifer Iribarren	(703) 767-5487
DNSC Contracting	(703) 767-6500
- d. Submission of an online quote will result in the generation of a **Section I.1 Quote/Award Form**.

Failure to acknowledge receipt of this Amendment, may result in the Quoter being considered ineligible for award.

Except as provided herein, all other terms and conditions of DLA-LEAD-005, and Amendment No. 003 thereto, remain unchanged and in full force and effect.

NAME OF FIRM: _____

ADDRESS: _____

TELEPHONE: _____

FACSIMILE: _____

BY: _____

SIGNATURE: _____

TITLE: _____

DATE: _____